

Office Memorandum • UNITED STATES GOVERNMENT

TO : 1. Col. Lovell
2. ~~Miss Anderson~~
3. ~~Miss Homola~~

DATE: 8 November 1944

FROM : Maj. Peterson

SUBJECT: TWX Procedure --Military Branch to Pacific MIRS

1. TWX messages of a strictly operational nature may now be dispatched to Pacific MIRS without reference to Training Branch. This procedure was approved by the Director of Administration 7 November 1944 on I/O memo initiated by us. All TWX messages of this nature will now be authenticated by Col. Mattice, Col. Perry and/or Col. Lovell, and will pass through Supr of Res'h and Director of Administration to Cable Section. No "Request for Information" form need be used.

2. Action will be initiated 9 November 1944 to further modify the TWX procedure to permit dispatch of operational TWX messages to Pacific MIRS without reference to either Supr of Res'h or Director of Administration. If this is approved, TWX will be authenticated by ~~whomever~~ the above-mentioned officers and delivered directly to the Cable Section. The stream-lined procedure is that which was used by American Unit in its dealings with Miami.

3. Had it been known that the direct dispatching was permitted in certain inter-office cases, the request for simplification of the TWX procedure would have asked for approval to by-pass Training Br., Res'h Unit and D of Adm.

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